



SGMCRF/C1/HICC/2016

19/09/2024

**PROCEEDINGS OF THE PRINCIPAL**

Sub : Hospital Infection Control Committee re-constituted – reg

The Hospital Infection Control Committee formed in the year 2016 is re-constituted with the following members w.e.f 17/09/2024.

1. Dr. Krishna G S , Professor, Dept.of Pathology , :HICC Chairperson  
Medical Superintendent
- 2 Dr. Ajith V, Asso.Prof of Microbiology : Member Secretary
3. Dr. Kiran Subhash, Asst.Professor Dept of Microbiology : Convener
- 4 Dr. Nandini V R , Principal : Member
5. Dr. Rajesh Vijayan, Deputy Medical Superintendent : Member
6. Mr. Githosh K, Secretary to Chairman : Member
7. Dr. Benny P V, Professor & Head, : Member  
Dept. of Community Medicine
8. Dr. Jayakumar C , Professor& Head, : Member  
Dept. of General Medicine
9. Dr. Thomas Thomas,Professor & Head, : Member  
Dept .of General Surgery
10. Dr. Shaila S, Professor &Head , Dept. of OBG : Member
- 11.Dr. Shaji S M, Professor&Head, Dept . of Paediatrics : Member
12. Dr. Dinesh Mitra R P , Professor&Head, : Member  
Dept. of Orthopaedics
13. Dr. Sasikumar K, Professor &Head, Dept.of ENT : Member

14. Dr. K. Mahadevan, Professor & Head, : Member  
Dept. of Ophthalmology
15. Dr. Shobha P, Professor, Dept. of Pharmacology : Member
16. Dr. Linu S M, Asso. Professor, : Member  
Dept. of Emergency Medicine
17. Ms. Reshma S L, Infection Control Nurse : Member
18. Mrs. Madanapriya, Infection Control Nurse : Member
19. Dr. Madiha Abdul Majeed, Assistant Professor : Member  
Dept. of Microbiology
20. Dr. Reshma O R, Senior Resident, Dept. of Microbiology : Member
21. Ms. Viji V, Infection Control Lab Technician : Member
22. Mrs. Pushpa, Nursing Superintendent : Member
23. Mrs. Kavitha V Nair, Nurse in charge : Member
24. Mr. Navas H, Nurse in Charge ICU : Member
25. Mr. Aji A, Dept. of Maintenance Representative : Member
26. Mrs. Dhanyamol, Data Entry Operator & Multi task : Member  
Staff posted in HICC
27. Mr. Ajit, ART Clinic : Member
28. Mr. Sarath S S, CSSD in charge : Member
29. Mr. Vasu, Linen & Laundry in charge : Member
30. Mrs. Sreejakumari V S, Housekeeping Supervisor & : Member  
Biomedical Waste Management.
31. Mr. Subin, Dept. of Biomedical Engineering : Member
32. Mr. Mohammed Arif M A, General Manager Quality : Member



*[Signature]*  
**PRINCIPAL**

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Sree Gokulam Medical Centre &  
Research Foundation, Vengalloor, Thiruvananthapuram  
Thiruvananthapuram-695 607

# Sree Gokulam Medical College & Research Foundation

## Hospital Infection Control Committee

### A. Composition of the Committee:

- Dr Nandini, Professor, OBG, Medical Superintendent - HICC Chairperson
- Dr Ajith V, Associate Professor, Microbiology- Member Secretary
- Dr Kiran Subhash, Assistant Professor, Microbiology - Infection Control Officer
- Mrs. Madanapriya , Infection Control Nurses -Member
- Mrs. Reshma, Infection Control Nurses -Member
- Dr Lalitha Kailas, Principal - Member
- Dr Rajesh, Deputy Medical Superintendent- Member
- Dr Madiha Abdul Majeed, Assistant Professor, Microbiology -Member
- Dr Reshma O R, Senior Resident - Microbiology - Member
- Mr. Githosh, Secretary to Chairman- Member
- Dr Benny V, Prof & HOD Community Medicine - Member
- Dr Jayakumar Prof & HOD, Medicine - Member
- Dr Thomas, Prof & HOD, General Surgery - Member
- Dr Kumari Beena, Prof & HOD OBG -Member
- Dr Shaji, Prof & HOD Paediatrics - Member
- Dr Dinesh Mitra, Prof & HOD Orthopaedics- Member
- Dr Sasi, Prof & HOD ENT -Member
- Dr Mahadevan, Prof & HOD Ophthalmology-Member
- Dr Shoba, Associate Professor, Pharmacology - Member
- Dr Linu, Associate Professor, ED- Member
- Mrs. Viji Infection Control Lab Technician-Member
- Mrs. Pushpa, Nursing Superintendent- Member
- Mrs. Kavitha V Nair , OT ANS-Member

- Mr. Navas, ICU Nurse in charge- Member
- Mr. Aji, ICU Nurse in charge-Member
- Mr. Vasu, Linen & Laundry in charge-Member
- Mrs. Sreeja, Housekeeping & BMW Supervisor-Member
- Mr. Subin, Senior Biomedical Engineer-Member
- Mr. Sharath SS, CSSD Manager - Member
- Mr. Saneeb Raghunathan, General Manager - Quality - Member

## **B. Hospital Infection Control Team**

- HICC Member Secretary - Dr Ajith V
  
- Infection Control Officer - Dr Kiran Subhash
  
- Infection Control Nurses (ICNs) -
  1. Mrs. Madanapriya
  2. Mrs. Reshma S.L
  
- Microbiologist
  1. Dr Madiha
  2. Dr Reshma. O.R

## **C. Statement of Purpose:**

- To formulate, implement and promote good infection control protocols to mitigate the risks of acquiring hospital acquired infections among health care workers and patients.
- To sustain the quality of patient care standards in the hospital by periodic training and audits of infection control practices across all the hospital locations.



#### **D. Objectives / Functions of the Committee:**

The primary aim of the Hospital Infection Control (HIC) program is to prevent or minimize the potential for nosocomial infections in patients as well as in staff by breaking the chain of transmission.

The program has the following objectives:

- To develop written policies and procedures for standards of cleanliness, sanitation, and asepsis in the hospital setting.
- To interpret, uphold, and implement the HIC policies and procedures in the hospital
- To review and analyse data on infections that occur, to take corrective steps.
- To review and input into investigations of epidemics.
- To develop a mechanism to supervise infection control measures in all phases of hospital activities and to promote improved practice at all levels of the organization.
- To ensure continuing education of employees on aspects of infection control.

#### **E. Powers / Duties of the committee:**

##### **Activities of HIC Team**

1. The hospital has an infection control team, which coordinates implementation of all infection prevention and control activities. The team is responsible for day-to-day functioning of infection control program.
2. Periodical training of all category staff about Infection Control Protocols and Policies to maintain a safe environment for patients and staff.

3. Develop a Manual of policies and procedures for aseptic, isolation and antiseptic techniques for the entire hospital. Periodic (annual) updating of the antibiotic policy and the infection control manual.
4. Establish standard operational procedures for Infection Control practices. Identify at risk patients and facilitate supervision of isolation procedures.
5. Ensure sterilization and disinfection, of all patient-care areas and introduce new policies and protocols on the method of disinfection and sterilization. Also monitor the use and quality control of disinfectants
6. Maintain and implement biomedical waste management protocols.
7. Regular supervision, monitoring, and documentation of Environmental & Water Surveillance.
8. To perform surveillance activities to capture and monitor infection prevention and control data. Analyze the data captured on key performance indicators and prepare presentations for the Hospital Management Committee meetings, thus ensuring continuous Quality improvement.
  - Surveillance of VAE, CLABSI, CAUTI and SSI.
  - Antimicrobial resistance rates
9. Supervision and monitoring of biomedical waste management activities.
10. Outbreak investigation- Investigate outbreaks of infection and initiate corrective measures for control and prevention of outbreak. Also perform continuous surveillance of infections for early detection of outbreak for which appropriate control measures are undertaken.
11. Auditing HICC conducts regular audits of various infection control practices such as,
  - Hand Hygiene audit

- Bundle care audit
- Safe injection infusion practices audit

12. Pre - exposure prophylaxis -

- Hepatitis B Vaccination and monitoring of Anti HBs titres

13. Needle stick injury reporting system

14. Recommend appropriate solutions on infection control problems to the Management.

### **Responsibility of Infection Control Nurse**

1. Maintaining records and statistics regarding IC activities and maintains HAI incidents record.
2. Conducting daily rounds for HAI surveillance, hand hygiene audits, bundle care audits
3. Checking by inspection that Infection Control and prescribed disinfectant procedures are being carried out in accordance with hospital policy.
4. Checking of housekeeping activities like the use of Personal Protective Equipment's usage of proper disinfectant, mopping plan, and biomedical waste management.
5. Training of all categories of staff.
6. Liaison between laboratory and ward staff: Informing head of department and giving advice on infection control problems.

7. Notification of communicable diseases and other Notifiable diseases through telephone and as well as through email.
8. Arrangements taken to provide hand washing solutions and alcohol based hand rubs.
9. Monitoring of hand hygiene compliance.
10. Work as a clinical supervisor by ensuring all the established policies and protocols are practiced like hand washing procedures, use of hand rubs, isolation policies, care of IV and vascular access, urinary catheters, universal precautions, housekeeping, cleaning and disinfection, PPE, equipment cleaning, etc.
11. Ensure health checkup of all employees.
12. Immediate attention in NSI & Post exposure prophylaxis.
13. To educate all the grades of staff regarding Infection control policy

### **Responsibility of Infection Control Officer**

1. Co-ordinate with the HICC Chairman in planning infection prevention and control program and measures
2. To assist the Management in planning, organizing, and managing all Medical /Lab/infection prevention Service in the Hospital through the HOD/HICC Chairman
3. Supervises the HAI Surveillance, Outbreak management, and BMW activities.
4. Surveillance of antibiotic resistance rates.



5. Develop and revise the infection control manual with the prevalent changes in the infection control protocols in accordance with the national benchmarks.
6. To develop standard treatment guidelines pertaining to the appropriate specialty.
7. To associate with the infection control program and to analysis all clinical incidents.
8. To practice & ensure that all clinical polices and procedure are within the medical code of ethics.
9. To coordinate with various department, along with the Member Secretary of HICC, for the implementation of infection prevention and control program in the hospital.

### **Responsibility of Infection Control Link Nurse**

1. Motivation of ward staff by enabling more effective practice.
2. To act as an intermediary between ward staff and ICT.
3. To provide information to assist in the early detection of outbreaks of infection and to help increase awareness of infection control issues in their ward.
4. To draw attention of the ICN's to changes in practice or equipment, which could have implications for infection control.
5. To collect surveillance data for ICT.

## **F. Frequency of Meetings:**

- Committee Meetings - Once every 1 - 3 months
- Team Meetings - Once every 1 - 3 weeks

## **G. Tenure of the Committee:**

A member's tenure in the committee lasts for as long as he/she is working in the institution. If a member decides to leave the committee to accommodate other responsibilities, the said member will be replaced by others suggested by him/her with approval of the Infection Control Core Team and authentication of the Chairperson.