



# SREE GOKULAM MEDICAL COLLEGE & RESEARCH FOUNDATION

(A UNIT OF FOUNDATION OF NON-RESIDENT INDIANS)

SGMCRF/C1/LAC/2012

22/01/2024

## PROCEEDINGS OF THE PRINCIPAL

Sub: Laboratory Advisory Committee Re - Constituted -reg

The Laboratory Advisory Committee of the college is re-constituted with the following members w. e.f 20/01/2024

- |  |             |
|--|-------------|
| 1) Dr. Vivek George                            | Chairperson |
| Professoer & Head, Dept. of Pathology          |             |
| 2) Dr. Kalaranjini K V                         | Convener    |
| Professor, Dept. of Pathology                  |             |
| 3) Dr. Lekshmi G S                             | Member      |
| Professor & Head, Dept. of Biochemistry        |             |
| 4) Dr. Ajith V                                 | Member      |
| Associate Professor, Dept. of Microbiology     |             |
| 5) Dr. Jarlin John                             | Member      |
| Associate Professor, Dept. of General Medicine | (Clinical)  |
| 6) Mr. Balamurukan, Technician                 | Member      |



**PRINCIPAL**  
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Sree Gokulam Medical College &  
Research Foundation, Venjaramoodu  
Thiruvananthapuram-695 607

# Sree Gokulam Medical College & Research Foundation

## Medical Laboratory Advisory Committee

### Duties and Functions

- Provide scientific and technical advice and guidance
- The committee shall advise concerning qualifications of lab personnel and other members pursuant to lab activities.
- Shall appoint members
- Address issues including:
  - Requirement for construction, maintenance and use of lab, include standards and performance in examination of specimens.
  - Requirement for proficiency testing / training programme for personnel.

### Composition of the Committee

1. Professor & Head of Pathology	Chairperson
2. A faculty of Department of Pathology	Convener
3. A faculty of Department of Biochemistry	Member
4. A faculty of Department of Microbiology	Member
5. A faculty of Department of General Medicine	Member
6. Lab Technician	Member

### Tenure:

Committee functions for a duration of 3 years

### Frequency of committee meetings:

Committee meets at least 2 times/year

## **Preparation**

1. Meeting is scheduled in accordance to the schedule published.
2. Committee chair invites each member to submit agenda topics at least 20 days prior to the meeting.

## **Minutes**

1. A record shall be made before any activity taken by committee and available to members before meeting.
2. Action taken report will be submitted in the following meeting.