



SREE GOKULAM MEDICAL COLLEGE & RESEARCH FOUNDATION

(A UNIT OF FOUNDATION OF NON-RESIDENT INDIANS)

SGMCRF/C1/Ladies Hostel Committee/2012

22/01/2024


PROCEEDINGS OF THE PRINCIPAL

Sub: Ladies Hostel Committee Re- Constituted -reg

The Ladies Hostel Committee of the college is re - constituted with the following members w. e.f 20/01/2024

- | | |
|--|----------------------------|
| 1) Dr. Sheela Vasudevan
Professor, Dept. of Pathology | Advisor |
| 2) Dr.Mamta Chimmalgi
Professor&Head, Dept. of Antomy | Chairperson |
| 3) Dr.Prameeda P R,
Asso.Professor, Dept. of OBG | Convener |
| 4) Dr.Simi S M,
Proessor, Dept. of Dermatology | Member |
| 5) Mrs. Vijaya S | Hostel Manager A & B Block |
| 6) Mrs. Jayakumari | Hostel Manager , C Block |
| 7) Mrs. Bindu | Hostel Manager, D Block |
| 8) Mrs. Kavitha | Hostel Manager , E Block |
| 9) Mis. Aleena Ann Thomas (2020 Batch) | Hostel Secretary |




PRINCIPAL
PRINCIPAL
Sree Gokulam Medical College &
Research Foundation, Venjaramoodu
Thiruvananthapuram-695 607

Sree Gokulam Medical College & Research Foundation

Ladies Hostel Committee

A. COMPOSITION OF THE COMMITTEE:

1. Ex-Warden, Ladies Hostel	Advisor
2. Warden, Ladies' Hostel	Chairperson
3. Lady Faculty - 1	Convener
4. Lady Faculty - 2	Member
5. Hostel in Charge A & B Block	Member
6. Hostel in Charge C Block	Member
7. Hostel in Charge D Block	Member
8. Hostel in Charge E Block	Member
9. Hostel Secretary (F) of Student Union	Member

B. STATEMENT OF PURPOSE:

To create safe and healthy environment for the students to live together with mutual understanding that will help them upgrade their personal development and academic performance.

C. OBJECTIVES / FUNCTIONS OF THE COMMITTEE:

1. To provide clean and comfortable accommodation.
2. To create an ambience which is peaceful, congenial and helps them to excel in academics.
3. Encourage healthy activities which help the students to build up good relationship with each other.
4. To follow the rules and regulations laid by the committee members.
5. Identify students who need academic and non-academic support.
6. To help develop the personality of the inmates.
7. To provide a platform for the students to showcase their talent.
8. To utilise different facilities available in the campus.

D. POWERS / DUTIES OF THE COMMITTEE

1. Create a positive ambience in the hostel.
2. To provide an infrastructure conducive for their personal and academic growth.
3. Promoting a healthy competition and encouraging team spirit.
4. Provide healthy hygienic food and water in the mess with frequent check on the food quality and cleanliness of the mess.
5. Proper maintenance of hostel rooms and surroundings.
6. Attend to daily issues regarding mess, security , infrastructure and housekeeping.

7. Maintenance of disciplined atmosphere in the hostel.
8. Attend to students issues personal or academic matter and solve it in an impartial and fair manner at the lowest possible level.
9. Identify students needing extra care and timely reference to the various student help group committees for expert advice.
10. To keep a well maintained reading area , waiting lobby and recreational area.
11. Select students in rotation to form mess committee , hostel committee and anti-ragging committee.
12. To treat all students equally irrespective of their differences at any level.

E. RECEIVING COMPLAINTS AND REDRESSAL

1. Students may contact any members from the committee and give their written complaint mentioning their concern.
2. Committee members then arrange a meeting to discuss the matter at the earliest.

F. FREQUENCY OF MEETING:

Once in a month.(1st Friday of every month)

G. TENURE OF COMMITTEE:

Five Years