



# SREE GOKULAM MEDICAL COLLEGE & RESEARCH FOUNDATION

(A UNIT OF FOUNDATION OF NON-RESIDENT INDIANS)

SGMCRF/C1/IEPC/2022

22/01/2024

## PROCEEDINGS OF THE PRINCIPAL

Sub : International Elective Program committee re-constituted – reg

The International Elective Program Committee of the college is re-constituted with the following members w.e.f 20/01/2024.

- |  |                              |
|--|------------------------------|
| 1. Dr. K K Manojan , Vice Chairman & Director                            | :Advisory Board              |
| 2. Dr. P. Chandramohan, Dean   | : Advisory Board             |
| 3. Dr. Lalitha Kailas, Principal   | : Advisory Board             |
| 4. Dr. Mamata Chimmalgi, Professor & Head, Dept. of Anatomy              | :Chairperson                 |
| 5. Dr. Susanna John, Associate Professor,<br>Dept. of Community Medicine | :Convener                    |
| 6. Dr. Grace Ravindran, Assistant Professor, Dept. of Anatomy            | :Co-Convener                 |
| 8. Mr. Babu Menon , International Students Liason Officer                | :Member<br>(Non- affiliated) |



  
PRINCIPAL

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Sree Gokulam Medical College &  
Research Foundation, Venjaramoodu  
Thiruvananthapuram-695 607

# Sree Gokulam Medical College & Research Foundation

## International Electives Program

### A. Composition of the Committee:

1. Advisory Board: Vice Chairman  
Dean Emeritus  
Principal
2. Chairperson
3. Convener
4. Co-convener
5. Liaison Officer

### B. Statement of Purpose:

True to our commitment to make our students globally competent, the institution has taken another proactive step in the direction.

The International Electives Program encourages students to apply for electives abroad to enrich their learning experience and become ambassadors of our institution in bringing about exchange of culture, ideas and practice.

### C. Objectives / Functions of the Committee:

- Coordinate with International Electives Centres/Coordinators
- Guide the students throughout the process
- Provide assistance in the application process
- Establish contact with International electives students in our institution.
- Advise our students regarding visa and travel, accommodation, insurance and expenses.
- Collect feedback from IEC students, parents and faculty
- Review, restructure the program as needed.

**D. Procedure to register complaints:**

- Complaints can be reported to the Chairperson / Convenor of this committee for necessary actions.

**E. Procedure to set up an appointment:**

- Appointments can be set up by directly meeting the Chairperson/ Convenor.

**F. Frequency of Meetings:**

As and when students come up for an international electives or exchange program. Minimum once a year.

**G. Tenure of the Committee:**

Committee functions for 5 years