



# SREE GOKULAM MEDICAL COLLEGE & RESEARCH FOUNDATION

(A UNIT OF FOUNDATION OF NON-RESIDENT INDIANS)

SGMCRF/C1/KUHS/IAC/2018

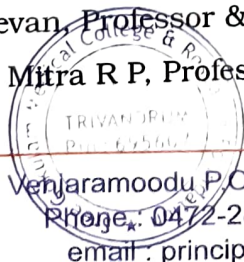
22/01/2024

## PROCEEDINGS OF THE PRINCIPAL

Sub : Institutional Academic Committee re-constituted – reg.

The Institutional Academic Committee of the college is re-constituted with the following members w.e.f 20/01/2024.

- |  |                   |
|--|-------------------|
| 1. Dr. Lalitha Kailas, Principal   | : Chairperson     |
| 2. <b>Dr. Jayakumar C, Professor &amp; Head, Dept. of General Medicine</b>                   | : <b>Convener</b> |
| 3. Dr. N Roy, Professor & Head, Dept. of Radio-diagnosis                                     | : Member          |
| 4. Dr. Lekshmi G S, Professor & Head,<br>Dept. of Biochemistry, Co-ordinator, I MBBS         | : Member          |
| 5. Dr. Vivek George, Professor & Head, Dept. of Pathology<br>Co-ordinator, II MBBS           | : Member          |
| 6. Dr. Nazeema Beevi, Professor Dept. of Community Medicine<br>Co-ordinator, III MBBS Part I | : Member          |
| 7. Dr. Neelima V Nair, Professor, Dept. of OBG<br>Coordinator, III MBBS Part II              | : Member          |
| 8. Dr. Assalatha G, Professor & Head, Dept. of Physiology                                    | : Member          |
| 9. Dr. Mamata Chimmalgi, Professor & Head, Dept. of Anatomy                                  | : Member          |
| 10. Dr. Ramani P T, Professor & Head, Dept. of Pharmacology                                  | : Member          |
| 11. Dr. Ramani Bhai LT, Professor & Head, Dept. of Microbiology                              | : Member          |
| 12. Dr. Benny P V, Professor & Head, Dept. of Community Medicine                             | : Member          |
| 13. Dr. Geetha O, Professor & Head, Dept. of Forensic Medicine                               | : Member          |
| 14. Dr. Shaji S M, Professor & Head, Dept. of Paediatrics                                    | : Member          |
| 15. Dr. Sudheendhra Ghosh, Professor & Head, Dept. of Pulmonology                            | : Member          |
| 16. Dr. Sasikumar, Professor & Head, Dept. of ENT  | : Member          |
| 17. Dr. Mahadevan, Professor & Head, Dept. of Ophthalmology                                  | : Member          |
| 18. Dr. Dinesh Mitra R P, Professor & Head, Dept. of Orthopaedics                            | : Member          |



Venjaramoodu P.O., Thiruvananthapuram, Kerala - 695 607  
Phone: 0472-2874000, 2815000 Fax : 0472-3041004  
email: principal@sgmc.in director@sgmc.edu.in

19. Dr. Thomas S Thomas, Professor & Head, Dept. of General Surgery : Member
- 20. Dr. Usha Devi R S, Professor & Head, Dept. of Anaesthesiology & PG Co-ordinator : Member**
21. Dr. Shaila S, Professor & Head, Dept. of OBG :Member
22. Dr. Suja V, Professor & Head Dept. of Dermatology : Member
23. Dr. Gayathri Madhu, Assistant Professor, Dept. of Psychiatry : Member
24. Dr. Beena Kumari R, Professor, Dept. of Dentistry : Member
26. Dr. Sreekanth K S, Professor, Dept. of Biochemistry : Member
27. Dr. Sumesh Raj M, Professor, Dept. of General Medicine : Member
28. Dr. Elizabeth Jacob, Professor, Dept. of General Medicine : Member
29. Dr. Sanjay Zacharia , Asso. Professor, Dept. of General Medicine : Member
30. Dr. Neelima V Nair, Professor, Dept. of General Medicine : Member
- 31. Dr. Rajan J, Professor, Dept of Surgery & CRMI Co -ordinator : Member**
32. Dr. Sunandhakumari L T, Professor, Dept. of General Suregry : Member
33. Dr. Ajayan G, Professor, Dept. of General Surgery : Member
34. Dr. Anu V Babu, Asso. Professor, Dept. of General Surgery : Member
35. Dr. Smitha Kiran, Asso. Professor, Dept. of General Medicine : Member
36. Dr. Satheesh, Professor, Dept. of Orthopaedics : Member
37. Dr. Kumar, Professor, Dept. of Orthopaedics : Member
38. Dr. Nandhini V R, Medical Superintendent & Professor, Dept. of OBG : Member
39. Dr. Nimmy P, Professor, Dept.of OBG : Member
40. Dr. Suja Daniel, Professor, Dept. of OBG : Member
41. Dr. Swapna K Pillai, Professor, Dept. of OBG : Member
42. Dr. Rekha S Nair , Asso. Professor, Dept. of OBG : Member
43. Dr. Ajith V, Asso. Professor, Dept. of Microbiology : MEU

Coordinator



*[Signature]*  
**PRINCIPAL**  
 Sree Gokulam Medical College &  
 Research Foundation, Venjaramoodu  
 Thiruvananthapuram-695 607

# **Sree Gokulam Medical College & Research Foundation**

## **Institutional Academic Committee**

### **A. Statement of purpose:**

Institutional academic committee provides guidelines regarding teaching, learning and assessment and make objective assessment of academic programs in the institution.

### **B. Objectives/functions of the committee:**

- To oversee academic affairs and to make recommendations about academic programs and priorities
- To review academic policies and to propose changes or new policies to improve administrative processes
- To evaluate academic performance and to ensure academic progress of the students
- To act as a communication medium between student body and the faculty
- To contribute to the smooth functioning of academic system and ensure the timely resolution of all relevant concerns of student community
- To examine and make decisions on academic requirements of students

### **C. Powers/Duties of the committee:**

- Prepare annual academic plan, master time table, monthly academic plan, monthly report.
- Conduct periodic meetings.
- Monitor the faculty development activities.
- Monitor student welfare activities and student assessment.
- Evaluate the maintenance of KUHS parameters in the institution.

### **D. Composition of the committee:**

1. Principal	Chairperson
2. Professor & Head, Department of General Medicine	Convener
3. Heads of all the Departments	Members
4. UG Academic Coordinators	Members
5. PG Academic coordinator	Member
6. CRMI Coordinator	Member
7. Additional Faculty	Members

### **E. Frequency of meeting:**

To be decided in the first and subsequent meetings

### **F. Tenure of committee:**

Committee functions for three years